|  |  |  |
| --- | --- | --- |
|  | **Reuben Lee** **Legal Associate (2 months) Metropolitan Law Corporation** | |
|  |  |
| (+65) 97774970 | leeyzreuben@gmail.com | SGD 4,000 | |

|  |  |  |
| --- | --- | --- |
| **Experience** |  |  |
| 6 years of total experience | | |
| Feb 2017 - Present (2 months) | **Practice Trainee** Metropolitan Law Corporation | |
|  | Industry | Law / Legal |
|  | Specialization | Law/Legal Services |
|  | Role | Lawyer |
|  | Position Level | Fresh / Entry Level |
|  |  |  |
| Jul 2016 - Feb 2017 (8 months) | **Volunteer** Community Law Wellington and Hutt Valley | New Zealand | |
|  | Industry | Law / Legal |
|  | Specialization | Law/Legal Services |
|  | Role | Legal Assistant/Paralegal |
|  | Position Level | Junior Executive |
|  | Legal aid in New Zealand. Mainly responsible for giving advice on employment and family matters. Occasionally advised on immigration laws and assisting in refugee matters. | |
|  |  |  |
| Aug 2014 - Jan 2015 (6 months) | **Business Manager** Synergy Financial Advisers Pte Ltd | Singapore | |
|  | Industry | Banking / Financial Services |
|  | Specialization | Sales - Financial Services (Insurance, Unit Trust, etc) |
|  | Role | Supervisor/Team Lead |
|  | Position Level | Manager |
|  | Monthly Salary | SGD 4,000 |
|  | Financial advisory services, albeit in a management role. | |
|  |  |  |
| Mar 2013 - Jul 2014 (1 year 5 months) | **Financial Consultant** AIA | Singapore | |
|  | Industry | Insurance |
|  | Specialization | Sales - Financial Services (Insurance, Unit Trust, etc) |
|  | Role | Financial Services Consultant |
|  | Position Level | Non-Executive |
|  | Monthly Salary | SGD 4,000 |
|  | Was awarded the AIA Rising Stars Award in the first year of employment. | |
|  |  |  |
| May 2014 - Jun 2014 (2 months) | **Intern** Oon & Bazul LLP | Singapore | |
|  | Industry | Law / Legal |
|  | Specialization | Law/Legal Services |
|  | Role | Chambering Student/Intern |
|  | Position Level | Non-Executive |
|  | Monthly Salary | SGD 1,000 |
|  | Interned under Mr Goush Marican in the Wet Shipping department. | |
|  |  |  |
| Nov 2012 - Mar 2013 (5 months) | **Financial Adviser** Axa life | Singapore | |
|  | Industry | Insurance |
|  | Specialization | Sales - Financial Services (Insurance, Unit Trust, etc) |
|  | Role | Financial Services Consultant |
|  | Position Level | Junior Executive |
|  |  |  |
| Mar 2012 - Jul 2012 (5 months) | **Consultant** International SOS | Singapore | |
|  | Industry | Healthcare / Medical |
|  | Specialization | Customer Service |
|  | Role | Call Centre Executive |
|  | Position Level | Junior Executive |
|  | Monthly Salary | SGD 2,500 |
|  | Employed as a concierge consultant on a 3-month contract. Job entails concierge services for medical emergencies, as well as lifestyle concierge services for exclusive credit card holders. | |
|  |  |  |
| Dec 2011 - Feb 2012 (3 months) | **Bank Executive** OCBC Securities | Singapore | |
|  | Industry | Banking / Financial Services |
|  | Specialization | Clerical/Administrative Support |
|  | Role | Administrative Executive |
|  | Position Level | Junior Executive |
|  | Monthly Salary | SGD 2,000 |
|  | Employed on a contract basis upon the completion of National Service. Perform a wide scope of administrative and compliance duties inter alia AML/CFT checks on clients and assessing whether a particular client had sufficient education, investment and work experience to invest in specific investment products. Trained to utilise software such as AS400, and visual info client. | |
|  |  |  |
| **Education** | | |
| 2016 | **Victoria University of Wellington** Bachelor's Degree in Law | New Zealand | |
|  |  |  |
| 2009 | **National Junior College** Higher Secondary/Pre-U/"A" Level in Mathematics & Sciences | Singapore | |
|  |  |  |
| **Skills** | | |
| Advanced | Writing, Piano | |
| Intermediate | Drafting, Legal Research, Presentation Skills, Sales And Marketing | |
| Basic | Management | |
|  |  |  |
| **Languages** | | |
| *Proficiency level: 0 - Poor, 10 - Excellent* | | |
| Language | Spoken Written | |
| English (Primary) | 10 10 | |
| Chinese | 6 5 | |
| Thai | 3 0 | |
|  |  |  |
| **Additional Info** | | |
| Expected Salary | SGD 4,000 (negotiable) | |
| Preferred Work Location | Anywhere in Singapore, Anywhere in China, Australia & New Zealand | |
| Other Information |  |  |
| CMFAS M5, M9, M9A and HI papers completed in 2012 | | |
|  |  |  |
| **About Me** | | |
| Gender | Male | |
| Address | Singapore, Singapore | |
| Nationality | Singapore | |
|  |  |  |